



**Notice of a public meeting of
Member Support Steering Group**

- To:** Councillors Douglas (Chair), Boyce, Galvin, Looker and Runciman (Vice-Chair)
- Date:** Thursday, 30 January 2014
- Time:** 5.00 pm
- Venue:** The Thornton Room - Ground Floor, West Offices (G039)

AGENDA

1. Declarations of Interest

At this point in the meeting, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes

(Pages 3 - 6)

To approve and sign the minutes of the last meeting held on 28th November 2013.

3. Public Participation

At this pointing the meeting, members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00pm on Wednesday 29th January 2014.**

4. Update on Members Lagan Lite by the ICT Business Engagement and Implementation Manager.

Officers from ICT will be in attendance to provide an update on Councillors Lagan Lite. This is a self service system for Members to log requests and track their status.

5. Member Training Budget Update 2013/14. (Pages 7 - 10)

This report gives details of the current and projected budgetary position in relation to Member training at the end of the 2013/14 financial year.

6. Draft Core Programme of Member Training and Development 2014/5. (Pages 11 - 18)

This report sets out the draft proposed core programme of training and development opportunities for Members for the 2014/15 municipal year.

Democracy Officer

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting
Laura Bootland. Contact details set out above.

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports